

Class Procedures

RULES

In addition to school rules and community rules, it is expected that students adhere to classroom rules set forth by individual teachers.

The rules in my language arts class are clear and simple:

- Listen to teachers and follow procedures.
- Enter class promptly and prepared.
- Always use appropriate language and behavior.
- Respect yourself, others, and our classroom.
- No excuses accepted; work hard and complete assignments to the best of your ability.

Consequences: Lunch detention may be assigned at any point for any infractions of the preceding rules, including **missing homework**. Some infractions or repeated infractions will result in consequences issued by an administrator, possibly resulting in after school detention, suspension, or a parent meeting.

ABSENCES

It is 100% STUDENTS' responsibility to get any work that was missed when absent. Assignments can often be found on Google Classroom. If a student missed an essential lesson, or if there are any questions about an assignment or lesson, arrangements to meet during PBL can be made.

According to the MEMS homework policy, students have exactly the number of days you were out to make up missed work. It is a good idea to contact teachers or classmates after school on the day(s) missed so that students can possibly get a head start on work.

If someone is absent on the day of a previously announced test or quiz, he or she is expected to take it immediately upon returning to school.

Bottom line: *I REALLY need you to come to school. It's very easy to fall behind if you are absent frequently. However, I do understand the occasional absence, and as long as you take responsibility for your work, I'm always here to help you!*

TARDIES

If a student is late to class, he or she must have a late pass. (I.E. *If you are late to school, you will get a pass from the office. If you were seeing the nurse, you will get a pass from her.*) Those who show up late without a pass will receive an automatic lunch detention.

INDEPENDENT READING TIME

Accelerated Reader is worth 10% of students' overall grade. It is each student's responsibility to bring AR books to and from school every day. While some reading time will be given in class, most reading must be done at home. Students must read nearly every day to establish a good pace.

Our classroom library has hundreds of books that can be checked out at any time during the year. Students may visit my library during reading time. Any books borrowed from my library must be signed out and returned properly. Any lost or damaged books must be replaced.

AR Points: Students will take quizzes and complete assignments to earn points that will go towards individual point goals. Students may complete these during independent reading time or when any class assignment or exam has been finished early. This will be discussed at great length before Accelerated Reader begins! Students and parents will have plenty of time to ask questions.

LOCKER

No one is allowed to visit his or her locker without consequence during class time. Any missing class materials will result in loss of preparation points. Students MAY NOT share lockers or locker combinations with their peers.